This guide gives 4-H members and families tips on completing a Dodge County 4-H Record Book.
http://www.uwex.edu/ces/cty/dodge/4h/4-HRecordbook.html

Revised 2008
Who Does a 4-H Record Book?

Each 4-H member is required to do a 4-H Record Book each year. If you choose not to complete a record book, you are not eligible to join 4-H the following year.

Cloverbud members complete a special 4-H Cloverbud Record Book.

To be considered a 4-H graduate (grade 12 or 13) you must submit a 4-H Record Book.
**Why Do a 4-H Record Book?**

- The 4-H record book is a valuable part of the 4-H program. The book will be a record of your activities, accomplishments, and challenges, as well as of what you learn through your project work and activities, each club year. Your record book will also help others to know and understand you and to evaluate your progress and achievements. It gives you the opportunity to be recognized on the club and county levels.

- Over the years, your record books will reflect your growth in project work, as well as in leadership, citizenship, and community service. That information will be extremely useful to you when completing future scholarship, college and/or job applications.

- This guide gives tips on completing your record book. Your general club leader, project leaders, and older 4-H youth can also provide assistance. In addition, sample record books are available from the UW-Extension Office. Ask your general leader to bring some to your club meeting.

**When to Do 4-H Records**

- Work on your record book throughout the year. When you do something in 4-H (activity or project) write it down. Records are like journals—they help you remember. Record your efforts from September 1 through August 31.

- Give your completed book to your general leader at the end of each club year. Your 4-H club will set the date when your record book is due (generally sometime between late August & early September).
Record Book Basics

Important Facts You Should Know:

• Your record book may be handwritten or printed in ink or pencil, typed, or computer-generated.
• Paper may be lined or unlined.
• Check your written record for correct spelling, punctuation, and accuracy.
• Underline or highlight your name in clippings that you include ...watch the limit. (See page 8.)
• Do not include ribbons, programs, rating sheets, etc.
• Use divider tabs to separate sections of the record book, as well as each individual project.
• Include only records for the current 4-H year.

Most forms can be downloaded at http://www.uwex.edu/ces/cty/dodge/4h/4-HRecordbook.html
Or can be obtained at the UW-Extension Office upon request.

What's Included in a 4-H Record Book?

| 1. Record Book Cover |
| 2. Introduction of Member |
| 3. Cumulative 4-H Project List |
| 4. 4-H Activities |
| 5. Individual Project Record(s) |
# SECTIONS OF A 4-H RECORD BOOK

## 1. Record Book Cover
- Use a hardcover 3-ring binder with clear plastic outside pocket.
- Put your name and club name on the outside of the cover and the binder spine.

## 2. Introduction of Member

**Introduction Page:**
- Your name
- Address
- Club name
- Years in 4-H
- Grade in school at beginning of 4-H year
- A picture of yourself (Optional)

## 3. Cumulative 4-H Project List

## 4. 4-H Activities

## 5. Individual Project Record(s)
1. Record Book Cover
2. Introduction of Member
3. Cumulative 4-H Project List
4. 4-H Activities
5. Individual Project Record(s)

**Sample Cumulative 4-H Project List**

<table>
<thead>
<tr>
<th>Name of Project</th>
<th>Year 02-03</th>
<th>Year 03-04</th>
<th>Year 04-05</th>
<th>Year 05-06</th>
<th>Year 06-07</th>
<th>Year 07-08</th>
<th>Year 08-09</th>
<th>Year 09-10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clovebud</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exploring</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clothing</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dairy</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**4-H IS LEARNING BY DOING**

Records should be an indication of learning.
Tell us what you have learned.
To do something for the FIRST time is an indication of learning.
To do something in a DIFFERENT WAY is an indication of learning.
To do something in a BETTER WAY is an indication of learning.
Even making a mistake can be a way to learn.
4. 4-H Activities

<table>
<thead>
<tr>
<th>1. Record Book Cover</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Introduction of Member</td>
</tr>
<tr>
<td>3. Cumulative 4-H Project List</td>
</tr>
<tr>
<td><strong>4. 4-H Activities</strong></td>
</tr>
<tr>
<td>5. Individual Project Record(s)</td>
</tr>
</tbody>
</table>

**My 4-H Activity Checklist**

- Use a divider tab at the beginning of the activity section.
- At beginning of each year, check activities you plan to do.
- Check off activities as you complete them.

**Individual Activity Description**

In addition to checking off activities as you complete them, write a brief description for each activity.

- Explain what you did and learned.
- Identify leadership responsibilities.
- Include a maximum of 2 pictures, clippings, or drawings per activity.
- Do not include ribbons, programs, rating sheets, etc.
- Include project-related activities with the appropriate project.

**Clothing Review**

I entered a skirt in the clothing review on June 24 and I learned that it is important that the waist band fits snugly. I also learned that the hem is much better when done by hand rather than on the sewing machine. There were activities offered while we waited for judging and I learned about the different kinds of seam finishes from this activity.

An additional form (DC-004) is available on the website to help you keep track of your activities. It is not required and does not have to be included in your record book.
5. Individual Project Record(s)

1. Record Book Cover
2. Introduction of Member
3. Cumulative 4-H Project List
4. 4-H Activities

5. Individual Project Record(s)
   A. Project Summary Sheet
   B. Project Information
      (Choose Option A or Option B on the right)

Individual Projects
- Complete a record for each project taken.
- Use a divider tab for each project.
- If you cannot complete a project, explain why. (example: animal died, didn't have equipment, etc.)
- Complete a project summary sheet for each project.
- Provide project information following Option A or Option B.
- You may include a combination of 6 photos, clippings, or drawings per project.
- In addition you may also include:
  - 1 picture or drawing of each animal/item made (unless noted otherwise in project requirements).
  - Project-related activity description. (see page 7 for further information which should be included for each activity with a maximum of two photos or clippings per activity.
  - Project-related activity description(s) should follow your project information record and other required information (see page 9).

Individual Project Record

Project Summary Sheet
- Write a brief summary the 1st year you take a project. (See examples on page 10.)
- Add to it every year that you take the project.
- Include the sheet(s) as the first page(s) of your current project record.

Project Information
   CHOOSE Option A or Option B:

Option A: Story or Outline Format
(See examples on page 11.)
- Describe in detail what you learned.
- What was accomplished?
- Problems and solutions
- Where or from whom did you get help?
- Examples of leadership and growth
- Future goals & plans for the project
- Refer to page 9 to see if the project requires additional forms and/or information.

Option B: 4-H Project Record Format
See sample below.

Place this form directly following your Project Summary Sheet.

SAMPLE 4-H PROJECT RECORD

What I LEARNED in this PROJECT THIS YEAR?
<table>
<thead>
<tr>
<th>Animal Sciences</th>
<th>Cultural &amp; Communication Arts</th>
<th>Environmental Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dairy</td>
<td>Photography</td>
<td></td>
</tr>
<tr>
<td>Dog</td>
<td>Theatre Arts</td>
<td></td>
</tr>
<tr>
<td>Goats</td>
<td>Visual &amp; Folk Arts</td>
<td></td>
</tr>
<tr>
<td>Horse</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Livestock</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Poultry &amp; Rabbits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Animals</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Final Checklist**

- Included member name and club name on both cover and binder spine
- Included Introduction of Member
- Included updated Cumulative 4-H Project List
- Used divider tabs between sections of records
- Completed 4-H Activity Checklist and wrote brief description of each activity
- Didn’t exceed limit of pictures, clippings, or drawings per activity

For EACH Project:

- Updated the 4-H Project Summary
- Completed a 4-H Project Record
- Included additional forms/information as required
INDIVIDUAL PROJECT SUMMARY SHEET EXAMPLES
(Include this sheet your FIRST YEAR in the project and ADD TO IT EVERY YEAR.)

PROJECT       Clothing

2004-05
In my first year of clothing I learned: (a) How to select & use simple sewing tools; (b) How to run the sewing machine & do straight even stitching; (c) How to clean finish a seam; (d) How to select fabrics. I made two garments; shorts and a top.

2005-06
My second year was more challenging as I learned how to (a) Select & use a pattern; (b) Apply facings and interfacings; (c) Put in a zipper & other fastenings; (d) Gather material; (e) Make a waistband. I participated in the Clothing Revue and learned how to model my clothing. I made three garments; blouse, skirt, and pants.

2006-07
This year my project leader became very ill and could not work with me. My mother doesn't sew either, so I practiced the things I learned during my second year. I was surprised how much I remembered and could do all by myself. I made three garments; shorts, bathrobe, and dress.

2007-08
Setting in sleeves, sewing on corduroy and thick material, making machine buttonholes and adjustments in patterns were the main sewing skills I learned in my fourth year. I became more aware of garment costs & learned how to choose accessories to accent my outfits. I made six articles; party dress, slacks, long-sleeve shirt, jacket, sewing sculpture, and baby quilt. It took me a long time, because I used new techniques.

PROJECT       Dairy

2005-06
In my first year of dairy I learned how to lead my animal in the show-ring. I also learned the proper way to feed a calf. I own one animal.

2006-07
This year I improved the way I showed my animal. I learned about different kinds of feed and how to feed an older heifer. I own two animals.

2007-08
This year I took part in the Share-Basis Program. I learned the value of animals, pedigrees and preparing for a sale. I improved on my showmanship. I now own three animals, of which one is registered.
PROJECT STORY EXAMPLES

OUTLINE Format:

WOODWORKING - Year 4

PAPER TOWEL HOLDER

Turned peg mounted on a base with routed edge. Button feet.

Learned:
- How to do a simple turning on the wood lathe
  - Attaching wood to lathe
  - Using turning chisels
  - Sanding on the lathe
- How to route a decorative edge
  - Proper feed rate
  - Proper depth setting
- How to apply gel stain
  - When to wipe it off
  - How to wipe it off for a smooth look

Accomplished:
- Final project is useful item in kitchen

Problems:

Materials Used:
- Maple, decorative wood plugs, brass screws, gel stain, water-based polyurethane

Source of plan:
- "Simple Turning Projects" by Samuel Sawyer

Help:
- Father [with router], Mother [staining], woods leader [book of plans]

Costs:
- $2.80 wood; $.20 screws; $1.25 wood plugs; $1 stain/polyurethane = $5.25 total

Value:
- $12.95

Time:
- 6 Hours

(This example is not the full project record, but is a sample to show the OUTLINE format.)

STORY Format:

WOODWORKING - Year 4

PAPER TOWEL HOLDER

The first project that I made this year was a paper towel holder for my mother's kitchen. I made it from maple with a turned post and a base with a routed edge. I used decorative wooden plugs or buttons for the feet.

This was the first time I had used the lathe, so I didn't make a very fancy turning. I learned how to attach the wood to the lathe and to use the different chisels to turn it round. I also learned how to sand something while it is in the lathe.

When I was going to route the edge of the base, I fed it too fast through the router, and the edge chipped. I had to make another base.

This was the first time I used a gel stain. I left it on too long on my sample piece and it got very dark. Because it was almost dry I couldn't get it wiped off very well, and it was splotchy. When I stained the final piece I was careful to wipe the extra stain off quickly so that I got a more even coat.

I used decorative wooden buttons or plugs for the feet. I had to drill a hole for them to fit into without drilling through the base. I learned how to use the stop on the drill press so that I could control how deep to drill.

My woodworking leader gave me the book "Simple Turning Projects" by Samuel Sawyer for the plans. My dad helped me use the lathe and router. My mom helped me with the staining and varnishing. It took me about 6 hours to make the towel holder. I saw one in a store that cost $12.95 and it was just made from pine.

The cost of my project was $5.25 for wood, screws, wood plugs and polyurethane stain.

The value of my project is $12.95 for 6 hours of work.

(This example is not the full project record, but is a sample to show the STORY format.)
Projects Requiring Additional Forms and/or Information

Follow the Individual Project Records on page 8.

In addition, include the following items listed under individual projects.

In the examples, the number in the upper left-hand corner indicates form number. A complete listing is on the last page of this guide.

CLOVERBUDS
Cloverbud members use a special Cloverbud Record Book.

EXPLORING
Exploring members follow this Record Book Guide.

YOUTH LEADERSHIP

- Leadership goals (Briefly describe YOUR goals for this project.)
- Leadership accomplishments (Describe what was learned during year at local, county, district, & state levels.)
- How has the Youth Leadership project benefited you as an individual?
- How have YOU specifically helped others through the Leadership project?
- As a youth leader, can you suggest ways to improve/change any part of the program?
- Organizations you work with as a youth leader are considered related activities (i.e. school, community groups).
- DO NOT rewrite Leadership project information included elsewhere in book. Instead, indicate where it is located.
DAIRY

This project uses the “Dairy Project Records” for reporting in the 4-H Record Book. Follow Junior & Senior Guidelines in the front of the booklet and add this information to your record book.

DOG

Add these records to your record book. Place Dog Project Record first; Information About Your Dog, second.

GOAT

ANGORA GOAT
- Include the Angora Goat Lifetime History Form.
- Financial records including feed and veterinarian costs
- How many pounds of mohair did you get PER shearing?

DAIRY/NUBIAN GOAT
- Include Lifetime History of Individual Goat record form.
- Financial records including feed and veterinarian costs

GOAT

ANGORA GOAT
- Include the Angora Goat Lifetime History Form.
- Financial records including feed and veterinarian costs
- How many pounds of mohair did you get PER shearing?

Price sold for and incentive

DAIRY/NUBIAN GOAT
- Include Lifetime History of Individual Goat record form.
- Financial records including feed and veterinarian costs

GOAT

ANGORA GOAT
- Include the Angora Goat Lifetime History Form.
- Financial records including feed and veterinarian costs
- How many pounds of mohair did you get PER shearing?

Price sold for and incentive

DAIRY/NUBIAN GOAT
- Include Lifetime History of Individual Goat record form.
- Financial records including feed and veterinarian costs
HORSE

- Include **Horse Record** form(s)
- Include **Horse Show Record** form(s)
- Financial information includes feed, vet, shoeing, show, equipment & misc.
- Other forms are available under the Horse Project web page, but are not required.

**Fill out one form for EACH project animal.**

**Horse Record**

*One for EACH horse*

Name ____________________________
Registration Number _______________ Sex ________
Foaling Date _______________ Color ________
Breed ____________________________
Sire ____________________________
Dam ____________________________

Written Description; (to include face and leg markings, if any)

**Horse Show Record**

*Individual Horse Record*

Horse's Name ____________________________
Show Name ____________________________ Date _______________
Location of Show ____________________________
Judge's Name (if applicable) ____________________________

<table>
<thead>
<tr>
<th>Class</th>
<th>Placing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

LIVESTOCK

**BEEF FEEDER REPLACEMENT**

Include the **Dairy/Beef Feeder Project Record Expense Worksheet** that is in the Beef Feeder Replacement Booklet in your project record.

**BEEF, SHEEP and SWINE**

These projects use the **Meat Animal Project Records** and **Breeding Stock Project Records**. Make sure you include them in your record book.
**POULTRY & RABBITS**

- Keep records of animal(s) purchased. If birds were hatched from your breeding stock put down "no cost." List each different breed separately and give total number of birds & total cost.
- Keep records of all feed (approximate number of pounds) costs. If you used feed from your parents, estimate what the cost would be and the number of pounds used.
- Keep records of all housing & equipment costs. If you build a new coop, put down total cost. If you make repairs on old cooping or buy any wire or feeders, record these costs. Previous materials are "no cost."
- You must have a grand total of animal cost, feed cost, housing & equipment costs.

**EXAMPLE:**

<table>
<thead>
<tr>
<th>Animal Cost:</th>
<th>INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Black Silkies</td>
<td>Value animal(s) sold</td>
</tr>
<tr>
<td>$ 6.00</td>
<td>20.00</td>
</tr>
<tr>
<td>50 Leghorn Chicks</td>
<td>Value used at home</td>
</tr>
<tr>
<td>25.00</td>
<td>40.00</td>
</tr>
<tr>
<td>4 Turkeys (breeding stock)</td>
<td>Value breeding stock</td>
</tr>
<tr>
<td>6.00</td>
<td>20.00</td>
</tr>
<tr>
<td>5 Ducks-mallards</td>
<td>Exhibition income</td>
</tr>
<tr>
<td>6.00</td>
<td>10.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>Other (list source)</td>
</tr>
<tr>
<td><strong>$ 37.00</strong></td>
<td>0.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Feed Costs:</th>
<th>TOTAL Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>50# Chick starters</td>
<td>Total Animal Cost</td>
</tr>
<tr>
<td>$ 8.00</td>
<td>$ 37.00</td>
</tr>
<tr>
<td>300# Feed mill corn/oats</td>
<td>Total Feed Cost</td>
</tr>
<tr>
<td>16.00</td>
<td>26.00</td>
</tr>
<tr>
<td>10# Oyster shells (parents)</td>
<td>Total Housing/Equipment</td>
</tr>
<tr>
<td>2.00</td>
<td>42.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>TOTAL Expenses</strong></td>
</tr>
<tr>
<td><strong>$ 26.00</strong></td>
<td><strong>$ 105.00</strong></td>
</tr>
</tbody>
</table>

**Housing/Equipment Costs:**

<table>
<thead>
<tr>
<th></th>
<th>PROFIT/LOSS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Water Feeders (2 gal)</td>
<td>$ 16.00</td>
</tr>
<tr>
<td>2 Dry Feeders (used)</td>
<td>0.00</td>
</tr>
<tr>
<td>6 1”x10” boards</td>
<td>26.00</td>
</tr>
<tr>
<td>1 8’x6’ Coop (5 yrs old)</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 42.00</strong></td>
</tr>
</tbody>
</table>

**This is only an EXAMPLE… Prepare your OWN FORM!**

---

**OTHER ANIMALS**

(Cats, Cavies, Cage Birds, Llamas, Pets, etc.)

- Describe the animal(s) you are working with.
- Include a Health Information Record for each animal. Include vaccinations with dates.
- Include an Expense Record (equipment, food, veterinary, trimming, & grooming expense).
- Include any income.
- Include a Show Record.
PHOTOGRAPHY

Follow the instruction given in the 4-H Photography Record.

Dodge County 4-H Photography Record

Photography members must include:

- Project Summary Sheet (Write a brief summary the 1st year and add to it each year. This sheet stays in the Record Book and is updated yearly with a BRIEF statement of this year’s accomplishments.)
- Project Story
- Financial Information

Also include:

☎ 1 photograph that shows good composition and quality and explain why
☎ 8 photographs illustrating techniques/skills learned (besides the 6 photos allowed for project)

THEATRE ARTS

Includes Drama, Music, and Clowns projects

Include participation in related activities (school, community, professional groups, etc.)

VISUAL & FOLK ARTS

Includes Basketry, Cake Decorating, Ceramics, Communications, Creative Stitchery, Creative Writing, Drawing/Painting, Folk Art, Leathercraft, Palette of Fun/Celebrate Art/Art Future, Plant Crafts, Rubber Stamping, Scrapbooking, Sketchbook, Stenciling, & Theater Arts projects.

If you enroll in several of these projects, each needs its own project record.

Include the following:

- This year’s expenses for your project
- Estimate value of items made.
- Brief Description of article (s):

⇒ Source of idea for project (pattern, original design, etc.)
⇒ Materials used (type of yarn/paint, type and pattern for stenciling, etc.)
⇒ Improvements made on methods previously used
⇒ New methods tried and what was learned
**CHILD DEVELOPMENT**

- Story of working with child(ren). Include feelings, accomplishments, etc.
- Describe items made, cost, and how child reacted to them.
- Include income from babysitting.

**CLOTHING**

- Include *Fabric Fact Sheet* for EACH item made.
- DO NOT rewrite information from Fabric Fact Sheet in the project story.
- Include a financial summary for constructed items.

**SAMPLE FINANCIAL SUMMARY:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown wool skirt</td>
<td>$12.47</td>
<td>$25.00</td>
</tr>
<tr>
<td>Tan blouse</td>
<td>7.39</td>
<td>15.00</td>
</tr>
<tr>
<td>Printed shorts</td>
<td>10.83</td>
<td>16.00</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$30.69</strong></td>
<td><strong>$56.00</strong></td>
</tr>
</tbody>
</table>

*Net Gain/Loss*  
+$25.31

**FOODS and NUTRITION**

Follow *Foods & Nutrition Record* Sheet

**DODGE COUNTY FOODS & NUTRITION RECORD**

Include the following as your project record:

- Summary sheet of current & previous years' progress (This sheet stays in your record book and is updated yearly with a BRIEF statement of the year's accomplishments.)
- Grade in school & number of years in project
- Project Story/Outline/List (Include goals for the year, sources of help, project-related activities, problems encountered, accomplishments, what you learned, examples of leadership and/or growth, etc.)
- Listing of ALL items made September 1 - August 31 (Follow the format below)
- Detailed information on Two items (Grade 4-6) or Three items (Grade 7+) Made (See guidelines below)
- Up to Six (6) Photographs or Newspaper Clippings (preferably illustrating some of your project activities)
FOOD PRESERVATION

- List all items preserved (*date and amount preserved, how preserved, and comments*).

- Describe in detail-- Two items (Grades 4-8) or Four items (Grade 9+).
  Include:
  - Source of idea & planned use
  - New methods tried
  - Small samples of material used
  - How article looks with rest of furnishings
  - What was learned?
  - Would you do anything differently next time? If so, what?

HOME ENVIRONMENT

- Brief description of articles made or refurbished (*Include photo/sketch of EACH item*):
  - Source of idea & planned use
  - New methods tried
  - Small samples of material used
  - How article looks with rest of furnishings

- Explanation of redecorating, room improvement, or floor plan.

KNITTING and CROCHETING

- Write a brief description of EACH article created.
  - Source of idea (*pattern, original design, etc.*)  Do NOT include pattern unless it is original.
  - Materials and notions needed
  - Fiber content and care of yarn
  - New methods tried or improvements made on methods previously used
  - Value of article created
Follow Record Book Guide for each of the projects in which you have enrolled.

- Description of EACH item constructed/repaired *(List any special features or techniques.)*
- Diagram and/or photograph of each item  *(These are in addition to the six that may be included in the project record.)*
- Approximate time involved
- List costs, where appropriate
- Estimate value of items constructed/repaired

Follow Record Book Guide for each of the projects in which you have enrolled.
CROPS

- Include Crops Project Record Form

FLOWERS AND HOME GROUNDS

- Diagram of area you planted
- New varieties worked with
- Care given to project (cultivation, fertilization, soil, etc.)
- Problems encountered (insects, diseases, etc.) & how you dealt with them
- Costs, where appropriate

FRUIT

Include the following in your Project Record:

1. Include map of orchard or small fruit planting. Indicate dimensions and show which direction is north.

2. List trees and/or small fruits, cultivars, dates planted (if known) and approximate yields.

3. Describe methods of weed, insect, and disease control. Indicate what was being controlled and if your efforts were successful.

4. Pruning (except strawberries). Explain when and how pruning was accomplished.

5. Explain how weather conditions, watering procedures, and/or fertilizer applications may have influenced your project.

6. Time spent on project

7. Indicate cost and income information (including estimated value of fruit harvested).

8. Write a brief paragraph explaining your fruit project, any problems encountered and how they were dealt with, and what you learned. For members who have previously been enrolled in the Fruit Project, explain how this year’s project compared to last year’s.
HOUSE PLANTS

- When did you start plants?
- Were they purchased or started from cuttings?
- How did you care for them? (temperature, moisture, lighting, soil, fertilization, etc.)
- Explain problems & how you dealt with them. (insects, diseases, etc.)
- List costs, where appropriate.

VEGETABLE GARDEN

Include the following in your Project Record:
1. Include map of garden. Indicate dimensions and show which direction is north.
2. List of vegetables, varieties, dates planted (if known), and approximate yields.
3. Describe methods of weed, insect, and disease control. Indicate what was being controlled and if your efforts were successful.
4. Watering and fertilizing practices
5. Describe weather conditions during growing season and how it affected plants.
6. Time spent on project
7. Indicate cost and income information (including estimated value of vegetables harvested).
8. Write a brief paragraph explaining your garden, problems encountered and how they were dealt with, and what you learned. For members who have previously been enrolled in the Garden Project, explain how this year’s garden compared to last year’s.

SELF-DETERMINED / OTHER PROJECTS NOT LISTED

- Name of Project
- Follow the Record Book Guide
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