

BYLAWS
of
DODGE COUNTY 4-H FFA MEAT ANIMAL SALE ACTIVITY COMMITTEE

Organized and operating under the constitution and bylaws of the
Dodge County 4-H Leaders' Association, Inc.

BYLAW 1
Purposes

The purposes of this committee shall be:

- Section 1 To provide 4-H members and FFA members an opportunity to have market livestock projects evaluated.
- Section 2 To provide incentive and to encourage greater participation in livestock feeding projects.
- Section 3 To recognize members who do quality work in selecting, feeding, and showing livestock projects.
- Section 4 To teach a greater understanding of meat animal evaluation, livestock husbandry and ethical showmanship.
- Section 5 To establish rules and enforce compliance of regulations for participation in the Dodge County Meat Animal Sale.
- Section 6 To examine and act upon issues and concerns expressed by the membership or Board.

BYLAW 2
Committee Membership

- Section 1 Eligibility: Any Dodge County resident who expresses interest in providing direction for the meat animal sale is eligible to serve on the Activity Committee.
- Section 2 Three adult members shall serve for each livestock species.
- Section 3 One youth project member shall serve for each livestock species.
- Section 4 The term of office for adult members is three (3) years and may be nominated to run for re-election as long as he/she desires to serve.
- Section 5 The term of office for youth members is one (1) year, and may be nominated to run for re-election as long as he/she desires to serve and maintains youth/exhibitor status.
- Section 6 No two members of the same family can serve simultaneously.
- Section 7 A Dodge County Extension Agent or his/her representative shall be a Committee member without voting rights.

One financial representative shall also be a committee member without voting rights at all meetings for the Activity Committee.

Section 8 Election: At each annual meeting (Post-sale), committee members will be elected for those whose terms have expired.

If any member of the Activity Committee cannot fulfill his/her position after being elected, the Committee officers and directors will have the authority to appoint an individual to fill that position until the next annual meeting election.

Committee members shall be elected by ballot. Nominations may be made from the floor, or a nominating committee may be appointed by the Activity Committee but the committee's nomination may be supplemented by nominations from the floor.

BYLAW 3

Meetings

Section 1 Annual Meeting (Post Sale). The annual meeting shall be held within 90 days of each annual sale, at such time and at such place in Dodge County as the committee members shall determine.

Section 2 Special Meetings. Special meetings can be called as deemed necessary by the president or a majority of Committee members.

Section 3 Quorum. A quorum at a Committee meeting shall consist of at least one representative from each livestock species, and at least 50% of the Activity Committee members.

Section 4 Voting. Each member is entitled to one and only one vote on each question. Voting by proxy is not allowed on the committee members may submit a signed vote on a ballot which sets forth exact question to be voted upon.

Section 5 Rule of Order. Meetings of the committee shall be conducted according to and governed by the Roberts Rules of Order (Revised) except as otherwise provided in these Bylaws.

Section 6 The newly elected Committee shall meet as soon as possible following the post sale annual membership meeting to elect new officers and directors.

BYLAW 4

Officers and Duties

Section 1 Election

- a. The committee members, at their first meeting following the annual meeting shall elect from their number a president and a vice-president. They shall also appoint a secretary and a treasurer, or secretary-treasurer, and such other officers as may be necessary.
- b. Method of Election. Committee members shall elect officers by ballot or voice vote.
- c. All officers may be re-elected to as many terms of office as the Committee members approve.

- d. Office Vacancy. The Committee members shall elect any eligible committee member as an officer to the unexpired term for which there is a vacancy.

Section 2 Duties of Officers.

- a. The principal duties of the president shall be to preside at all meetings of the Activity Committee and all the regular and special meetings, and to have a general supervision of the affairs of the committee.
- b. The principal duties of the vice-president shall be to discharge the duties of the president in the event of absence or disability for any cause.
- c. The principal duties of the secretary shall be to keep a record of the proceedings of the Committee and the proceeding of the annual and other special meetings, and to safely and systematically keep all books, papers, records, documents, and correspondence belonging to the Committee, or in any way pertaining to the business thereof.
- d. The principal duties of the treasurer shall be to keep an account for all moneys, credits, and property of any kind and every nature of the Committee which shall come into his/her hands; to keep an accurate account of all monies received and disbursed and proper inventories of monies disbursed and of money and property on hand, and generally of all matters pertaining to this office as shall be required of the Committee.

Section 4 Check Signing. All checks, notes, bills of exchange, and other instruments calling for the payment of money which shall be issued by the Committee shall be signed by such officer, treasurer or persons as the Committee may designate from time to time.

BYLAW 5

Audits

Section 1 At the close of each year or at such times as the Committee shall determine, the books and accounts of the Committee shall be carefully examined by either a qualified auditor or persons named by the Committee who may make a written report thereon, a copy of which shall be presented to the 4-H Leaders' Association.

BYLAW 6

Amendment of Bylaws

Section 1 Any Bylaws may be adopted, amended, or repealed by a majority vote of the members present at the annual meeting or at any special meeting where a statement of the nature of the amendment has been contained in the notice of such special meeting.

Section 2 The Committee may not alter or repeal any Bylaw adopted, but may adopt additional Bylaws in harmony therewith. Any Bylaw adopted or amended by the Activity Committee shall be reported at the next annual meeting.

BYLAW 7
Committees

Section 1 Sub-committees that are needed to carry on the Advisory Committee's work shall be appointed by the Advisory Committee.